



Patrol Services Booking Form

Royal Life Saving Patrols

Headquarters: 175 Sir Donald Bradman Drive Cowandilla SA 5033

Email to: patrols@royallifesavingsa.com.au

Fax to: 08 8352 6162

Mail to: PO Box 2075, Hilton SA 5033

For Enquiries Call: 08 8210 4500 or 0400 976

Client Details

Company/Council: _____

Telephone (Work): _____ Contact Person: _____

Mobile: _____ Email: _____

Street Address: _____

Patrol Service Booking/s

Patrol Booking Details	
Cost (includes GST)	\$ _____
Cost Breakdown (includes GST)	Deposit = \$ _____ Balance = \$ _____

Description	
Location/s	
Dates	
Duration	
Number of Boat/IRB Operators	
Other Staff / Lifeguard/s	
Instructions	

Fees, Terms & Conditions

1.	A 20% upfront deposit is required to confirm all bookings.
2.	The balance of 80% must be paid at the conclusion of the program.
3.	Refunds will be issued if the client withdraws in writing to the CEO 5 business days prior to the commencement of the program.
4.	Refunds will attract a 5% administration fee.
5.	Changes to program dates if altered by the client in writing to the CEO within 5 business days will not attract an additional fee.
6.	A 100% deposit refund will be provided if the program is cancelled by RLSSA.
7.	Should RLSSA require the engagement of a debt collection agency for unpaid accounts, then the client agrees to pay all additional fees and charges imposed by the agency in collecting outstanding monies.

Deposit Booking / Payment Details

Please select payment type:

CASH CHEQUE
CREDITCARD ORDER NO

Credit Card: Please note that only VISA or MASTERCARD are accepted.

Card number: _____
Expiry date: _____ CVV: _____
Cardholders Name: _____
Company Name: _____
Contact Person: _____
Email: _____
Purchase Order Number: _____
Please attach a copy if available.

Feedback @ Royal Life Saving...

Your feedback is critically important to us. We would like to hear from all Stakeholders who wish to pass on their comments as we continue to improve Royal life Saving SA. All comments sent to feedback@royallifesavingsa.com.au are received directly in the CEO's email inbox. All emails received are tabled in the Board of Governance correspondence and reviewed, with a response provided to each client.

Client Acceptance

CLIENT ACCEPTANCE OF FEES, TERMS & CONDITIONS

Signed: _____

Today's date:/...../.....

RLSSA CEO'S AUTHORISATION TO PROCEED

Signed: _____

Today's date:/...../.....

Email this form to:

patrols@royallifesavingsa.com.au

OR Fax this form to:

08 8352 6162

OR Send this form to:

PO Box 2075, Hilton SA 5033

Headquarters Address

175 Sir Donald Bradman Drive, Cowandilla SA 5033

Postal Address

PO Box 2075, Hilton SA 5033

Office Opening Hours

Monday to Friday, 9:00am to 5:00pm

Saturday to Sunday – As per Scheduled Courses

Telephone

08 8210 4500

After Hours Contacts

Patrols – 0400 976 761

Swimming/Aquatics – 0419 487 636

Office – 0419 755 162

Facsimile

08 8352 6162

Emails

patrols@royallifesavingsa.com.au

accounts@royallifesavingsa.com.au

feedback@royallifesavingsa.com.au